

City of Troy, Missouri
Regular Board of Aldermen Meeting and Budget Workshop
Monday, June 6, 2016
6:30 P.M.

Present for the Board Meeting were Aldermen Eversmeyer, Detert, Curt, Anderson, Sconce, Walker and Mayor Cross. Also present were Parks Director Howell, Public Works Superintendent Cunningham, Wastewater Superintendent Peasel, Water Superintendent Lourance, Police Chief Taylor, Building Official Lindsey, Treasurer Flinn, City Attorney Granneman and City Clerk Schneider.

Mayor Cross called the meeting to order, announced a quorum and led in the Pledge of Allegiance.

Alderman Sconce made a motion, seconded by Alderman Eversmeyer to Approve and Authorize Mayor to Sign Financial Advisory Services Agreement with D. A. Davidson regarding the Proposed Issuance of Combined Waterworks and Sewerage System Revenue Bonds Series 2017. Vote: Sconce aye, Eversmeyer aye, Walker aye, Curt aye, Detert aye, Anderson aye.

Alderman Eversmeyer made a motion, seconded by Alderman Detert to Approve and Authorize Mayor to Sign Master Environmental Services Agreement with Woodard & Curran Effective March 18, 2016 for a one-year period. Vote: Eversmeyer aye, Detert aye, Sconce aye, Anderson aye, Curt aye, Walker aye.

Alderman Curt requested background information on Work Order #4, Woodard & Curran. After several years of due diligence, the Board opines this to be the best plan going forward. The engineering firm will design buildable plans owned by the City. Without these plans, the Department of Natural Resources will not approve the SRF funding application. Several additional items will be needed for the project not included in the SRF funding including an anti-degradation report, environmental report, and long-eared bat survey. In answer to Alderman Curt's question whether the price is negotiable, City Attorney Granneman referred to State statute and City ordinances that require a Request for Qualifications for professional/specialized services be advertised and interested firms are scored on a rating scale prior to selection. Treasurer Flinn commented that engineering services are generally acceptable at 10% of the project cost. Work Order #4 will provide a thirty-year plan with 4 ½ million gallon capacity (vs. 1 million gallons currently) to allow for future growth, reduce costs and increase efficiency from two plants to one, and meet all current/future regulatory guidelines.

Alderman Sconce made a motion, seconded by Alderman Anderson to Approve and Authorize Mayor to Sign Work Order #4 Engineering Services Agreement with Woodard

& Curran for Design Phase Engineering Services for Wastewater Treatment Plant Upgrades for Combined Waterworks and Sewerage System in the amount of \$1,385,000.00. Vote: Sconce aye, Anderson aye, Eversmeyer aye, Detert aye, Walker aye, Curt aye.

Alderman Sconce wanted feedback whether the Monthly Police Department Activity Summary Report be distributed electronically or paper. Upon discussion, it was determined that paper was preferred due to differing personal computer capabilities for electronic document retrieval.

Alderman Walker made a motion, seconded by Alderman Sconce to Approve and Authorize Mayor to Sign Water Main Replacement Engineering Services (Carrington Blvd. to Old WWTP) submitted by Cochran Engineering in the amount of \$11,150.00. Vote: Walker aye, Sconce aye, Eversmeyer aye, Detert aye, Curt aye, Anderson aye.

Alderman Sconce made a motion, seconded by Alderman Walker to Approve Budget Amendment +\$47,400.00 Improvements, other than building 31-20-01-6730 and (\$40,000.00) Capital Asset: Construction 31-20-01-6450. Vote: Sconce aye, Walker aye, Curt aye, Anderson aye, Eversmeyer aye, Detert aye.

Alderman Walker made a motion, seconded by Alderman Sconce to Approve Final Pay Application 11 for EDA/Cherry Blossom Way Improvement Project in the amount of \$64,418.24 submitted by Cannon General Contractors, Inc. for Sidewalk/Demolition/Re-letting Bid Retainage. Vote: Walker aye, Sconce aye, Detert aye, Anderson aye, Eversmeyer aye, Curt aye.

Alderman Sconce made a motion, seconded by Alderman Eversmeyer to go into Closed Session in compliance with 610.021 of RSMo., for the purpose of discussing Legal and Personnel. Vote: Sconce aye, Eversmeyer aye, Walker aye, Anderson aye, Curt aye, Detert aye.

City Attorney Granneman advised the Board on Legal matters.

Alderman Sconce made a motion, seconded by Alderman Detert to Approve Hiring Neal Davis as Sewer Maintenance Worker Grade 12, Step 6 at \$17.36 an hour effective next pay period. Vote: Sconce aye, Detert aye, Curt aye, Anderson aye, Eversmeyer aye, Walker aye.

Alderman Walker made a motion, seconded by Alderman Curt to Approve Adjustment of Wages Due to Exempt Status for Detective Lieutenant James Patton Grade 16 Step 10 at \$28.61 an hour effective next pay period. Vote: Walker aye, Curt aye, Anderson aye, Sconce aye, Eversmeyer aye, Detert aye.

Alderman Anderson made a motion, seconded by Alderman Eversmeyer to Approve Adjustment of Wages Due to Exempt Status for Patrol Lieutenant Brian Walker to Grade 16, Step 10 at \$28.61 an hour effective next pay period. Vote: Anderson aye, Eversmeyer aye, Sconce aye, Detert aye, Curt aye, Walker aye.

Alderman Eversmeyer made a motion, seconded by Alderman Sconce to Approve Adjustment of Wages Due to Exempt Status for Patrol Lieutenant Dustyn Tienter to Grade 16, Step 7 at \$26.19 an hour effective next pay period. Vote: Eversmeyer aye, Sconce aye, Curt aye, Detert aye, Anderson aye, Walker aye.

Alderman Sconce made a motion, seconded by Alderman Eversmeyer to go out of Closed Session. Vote: Sconce aye, Eversmeyer aye, Curt aye, Detert aye, Walker aye, Anderson aye.

Alderman Sconce made a motion, seconded by Alderman Eversmeyer to adjourn the meeting. Vote: Sconce aye, Eversmeyer aye, Curt aye, Detert aye, Walker aye, Anderson aye. Meeting adjourned 8:22 p.m.

Immediately following, the Budget Workshop

Also present was Kevin Bishop.

Treasurer Flinn handed out revised FY2017 Budget Summary and Departmental Budget Requests incorporating changes from the May 19th Budget Workshop. Treasurer Flinn noted a difference in the Budget Summary emailed on June 3rd and hand-out on June 6th beginning balance of an approximate \$13,000 change in General fund due to bringing estimate valuations to actual. Those changes from the May 19, 2016 workshop included:

- Cut \$50,000 for Planning & Zoning Code Update
- Added to FY2017 Budget: \$1,310,000 Design Services for the SRF Project, with a transfer from General Fund of \$1,000,000
- Increased: Legal in Sewer Fund from \$5,000 to \$35,000
- Increased: WWTP Repair & Maintenance from \$65,000 to \$80,000 per Ryan Peasel
- Increased: Phone System Request per updated quote +\$2,655
- Included Historic Preservation on Budget Request List
- New Canine purchased in current budget from Drug Forfeiture Fund
- Moved Buchanan Court to 2017 Budget and increased to \$180,000 per engineer's estimate
- Updated sales tax revenues for FY2016 to actual and adjusted values for FY2017 accordingly

Alderman Eversmeyer requested the Historic Preservation Commission budget be reduced from \$2,800 to \$1,000. Alderman Anderson asked for a budget itemization showing specific persons attending training for certification, where will they attend, etc.

to control spending. Kevin Bishop responded that he did not have specifics but the budget amount was gaged by checking with other municipalities for comparison. Building Official Lindsey, after speaking with the State, relayed that if the Commission lost its certification, the initial grant of \$12,000 would not have to be paid back or lose its designated historic area but the City would not receive tax credits for future grant applications. Alderman Sconce suggested that money be allotted in the budget but only spent on a pre-approved basis. Mr. Bishop agreed on the amount of \$1,000 for dues/seminars and mileage to cover required certification training and other items listed be removed.

The consensus was to remove two (2) New Patrol Officers (agreed by Chief Taylor) and New Inspector (agreed to by Building Official, with reservation that MS4 permitting and Planning & Zoning Code revisions in the near future will necessitate a new inspector) totaling \$164,000 from FY/2017 Budget Summary.

Building Official Lindsey presented a hand-out to the Board on raising Contractor License fees and Building Permit fees. City Clerk Schneider relayed that contractor license fees are considered a tax and only increased by a vote of its citizens. Lindsey then proposed that building permit fees be increased using a multiplier of 50%. The Board will review the information presented and discuss at the Board meeting dated June 20, 2016.

The Board gave direction on budgeting the \$1.385 million dollars for design engineering on the SRF project as follows: \$275,000 from General Fund Reserve; \$475,000 from General Fund and \$250,000 from Capital Improvements for \$1,000,000 transfer to Sewer Fund.

The Board gave direction that no pay increases for employees this year.

The Board gave direction to leave voluntary fifteen cents property tax rollback in place. The Budget Workshop adjourned at 9:30 p.m.

ATTEST:

City Clerk

Mayor