

City of Troy, Missouri
Regular Board of Aldermen Meeting and Budget Workshop
Monday, May 1, 2017
6:30 P.M.

Present for the meeting were Aldermen Eversmeyer, Detert, Sconce, Anderson, Curt, Walker and Mayor Cross. Also present were Public Works Superintendent Cunningham, Building Official Lindsey, Police Chief Taylor, Major Floyd, Parks Director Howell, Wastewater Superintendent Peasel, Water Superintendent Lourance, Treasurer Flinn, City Attorney Granneman and City Clerk Schneider.

Mayor Cross called the Regular Board of Aldermen Meeting to order, announced a quorum present and led in the Pledge of Allegiance.

Jennifer Anders of Woodard & Curran gave the Board a brief update on the City's sewer improvement project; namely, (a) environmental update; (b) design phase; (c) SRF funding; and (d) scheduling.

(a) The Phase I archaeological study was completed and no archaeological findings on the interceptor route were discovered. However, significant findings were discovered at the Southeast WWTP construction site which triggered the need for a Phase II study. The Phase II study will begin next week and consist of excavation and collection of artifacts followed by laboratory analysis to determine their significance. If not significant, then construction may proceed.

(b) Upon clearing the Phase II archaeological study, field survey and geo-tech boring (soil samples) will begin for design of the interceptor route.

(c) The anti-degradation plan to combine and discharge all at one plant (Southeast WWTP) was submitted to the State of Missouri in January along with a draft version of the facility plan (minus the archaeological study) in order to get a jump start on Department of Natural Resources' ("DNR") approval. A letter dated April 17, 2017 from DNR regarding SRF funding offered a loan fee reduction lowering the interest rate from 1% to ½%. Finally, the first Environmental Protection Agency ("EPA") quarterly report was filed timely last week by the City.

(d) The schedule for full compliance is October 2019. A fully-detailed design will be completed this summer and construction bids will be advertised in April 2018.

Alderman Sconce asked the worst case scenario on the outcome for artifacts. Mrs. Anders replied that the artifacts would need to be excavated randomly and, if found, cataloged on the national registry (Phase III archaeological study) before construction could begin. Any changes in term will be addressed after a full facility plan is submitted

as a whole. Mrs. Anders continued that the interceptor route and facility plan designs will be done separately in order to expedite the project.

Alderman Sconce made a motion, seconded by Alderman Anderson to Approve and Authorize Mayor to Sign Master Service Agreement 2017/2018 Renewal for Engineering Services with Woodard & Curran. Vote: Sconce aye, Anderson aye, Detert aye, Walker aye, Curt aye, Eversmeyer aye.

Alderman Eversmeyer made a motion, seconded by Alderman Sconce to Approve and Authorize Mayor to Sign Work Order 005 with Woodard & Curran for Easement Assistance, Phase 2 Archaeological Survey, Hwy 46 Pump Station Design and Assistance with EPA Quarterly Updates in the amount of \$62,700.00. Vote: Eversmeyer aye, Sconce aye, Anderson Aye, Curt aye, Walker aye, Detert aye.

City Attorney Granneman offered an informational draft of an Aid Agreement for Care Trak Services among Lincoln County Health Department, City of Troy, Missouri, Lincoln County Ambulance District, Lincoln County Fire Protection District No. 1 and Lincoln County Sheriff's Department previously discussed last month. Granneman pointed out that there was no cost to the City and any administrative costs of the program will be paid by Lincoln County Health Department.

Alderman Sconce made a motion, seconded by Alderman Eversmeyer to Go Into Closed Session in Compliance with 610.021 of RSMo., for the purpose of discussing Legal. Vote: Sconce aye, Eversmeyer aye, Detert aye, Walker aye, Anderson aye, Curt aye.

City Attorney Granneman advised the Board on Legal matters.

Alderman Eversmeyer made a motion, seconded by Alderman Sconce to Go Out of Closed Session. Vote: Eversmeyer aye, Sconce aye, Curt aye, Anderson aye, Detert aye, Walker aye.

Alderman Sconce made a motion, seconded by Alderman Walker to Adjourn the Meeting. Vote: Sconce aye, Walker aye, Curt aye, Anderson aye, Eversmeyer aye, Detert aye. Meeting adjourned at 7:11 p.m.

ATTEST:

City Clerk

Mayor

Immediately following the Regular Board of Aldermen Meeting, Budget Workshop.

Also present for the Budget Workshop was Municipal Court Judge Gary Grunick. Alderman Curt was not present.

Treasurer Flinn handed out a Budget Summary, Departmental Budget Requests and Capital Project worksheets (attached) and relayed the following notes to everyone present at the onset of the meeting:

- All figures were preliminary and only major funds were discussed
- All budget requests were entered
- Sales taxes were budgeted at slightly less than flat
- Water and sewer revenues were projected according to a rate analysis which included the November 2016 rate increases
- Health insurance was projected to increase by 7% in FY2018 (volatility in the industry and government healthcare plan rendered no opinion from City's insurance broker as to next year's rates—random projection at best)
- Budgeted the FY2018 Missouri Lagers contribution rates based on actuarial valuation increasing to 10% General and 9.7% Police
- No pay increases have been included
- Re-allocated payroll of some employees to Storm Water-General fund (from Streets, Water & Sewer funds)
- Lincoln County Dispatch fees will increase from \$136,905 annually to \$177,974 annually (+\$41,069)
- Property tax rollback not considered since it is an even-numbered year (FY2018)
- Sewer rights-to-connect are higher than anticipated and currently at 64 (budgeted 43)
- Sales tax receipts are slightly higher than budgeted in FY2017
- The beginning balance for Capital Improvements fund is higher than projected because the transfer of \$250,000 did not occur, and the TAP Main Street Sidewalk Project was not completed in FY2017
- The beginning balance for Water fund is higher than projected because rate increase was not budgeted and expenditures lower due to less Well maintenance and capital projects not completed
- The beginning balance for Sewer fund is higher than projected because rate increase was not budgeted and only a small portion of the \$1.385 million dollar work order had been completed
- Crooked Creek Park project will roll forward into FY2018
- Changed the transfers for the Sewer projects in FY2018: General Fund Reserve will transfer \$275,000 and Capital Improvements will transfer \$725,000. Capital Improvements will also transfer \$100,000 for Street projects
- Harris & Carrington water line projects will roll forward into FY2018
- Increased Dues & Seminars/Travel for GFOA National Seminar in St. Louis
- Cremains Garden in Troy Cemetery will roll forward to FY2018
- Note, the only engineering entered was for Cherry Street Project
- Small budget requests (i.e., chainsaws, tools, scanner, pc's, minor technology additions) were not listed separately

Chief Taylor and Major Floyd shared the Troy Police Pay Study 2016-2017 as an update to the 2004 City Compensation Plan. It is their fear that the Troy Police Department will start to lose people due to uncompetitive pay ranges. The Police propose not to hire for the Detective Lieutenant open position for two years in order to pay for increased wages in FY2018. The salary increases would raise the police budget by \$8,000-\$9,000 (after deducting the Detective Lieutenant position salary). The Police Department relayed that Public Works Superintendent Cunningham planned to eliminate one of his open positions in public works. The eliminated salary would decrease the Public Works' budget by \$8,000-\$9,000 and free up funds for other departments. Chief Taylor cut the fuel budget by \$15,000 due to cheaper gas prices and plans to bring Detective Mauzy back from County Drug Task Force to make up for loss of employee.

Public Works Superintendent Cunningham removed the cost of a bridge over the creek in public works yard of \$106,000 after verifying with the Corps of Engineers that the City was grandfathered in and the bridge was not required. Other items removed were salt at \$28,000, border hammer street \$9,500, sweeper \$6,000, chip & seal \$25,000, \$56,000 for one employee and \$10,000 of various line items.

Alderman Sconce pointed out that the offsetting dollars referred to for salary increases between Police Department and Public Works were not a wash since they were two different funds (general vs. streets).

Building Official Lindsey cut \$13,000. In past years, his departmental staff was reduced from 7 down to 4.

Water Superintendent Lourance mentioned that engineering plans took longer than expected on water projects. There was a bid opening scheduled for May 2nd on Harris/Carrington water lines with an engineer's estimate double than expected. The project will roll into FY2018. It was clarified that Cherry Street project had a water line in budget. Also, that Mennemeyer Road project did not have a water line budgeted.

Wastewater Superintendent Peasel relayed that due to a major back-up in mid-2016 that Cochran Engineering was tasked with providing solutions on how to remedy. The solution was the Whitetail Crossing lift station storage budgeted at \$285,000.

Alderman Sconce asked about adding four security cameras in the public works yard. Cunningham may be able to reduce down to two cameras.

Parks Director Howell requested to seal-coat the two remaining parks' parking lots and repair ballfield breaker panels, etc. Howell cut various line items on budget.

Municipal Court Judge Grunick reduced the Court budget by \$6,000. The Court was mandated by the State to budget "Record Search" software at \$2,750.

Alderman Anderson asked why Cemetery fund was short. Treasurer answered that the fund had no revenue source except cemetery plots and the occasional donation.

Alderman Anderson suggested that if departments wanted to invest in their current staff that they either cut people or things from their budget.

The next Budget Workshop is Thursday, May 18, 2017 at 6:30 p.m. Budget Workshop ended at 8:30 p.m.

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